

ATD Core Team Meeting Minutes for February 8, 2017

Attended: Dr. Regina Organ, Dr. Dava Washburn, Carla Fanning, Dr. Chase Machen, Barbara Malone, Leon Deutsch, Dr. Keri Harvey, Dr. Molly Harris, Dr. Debbie Smarr, and Cynthia Taylor (Support)

Absent: Dr. Jeremy McMillen

Approval of Minutes from January 25th, Meeting: The minutes of January 25, 2017, meeting were unanimously approved– a motion for approval given by Dr. Harris and a second by Dr. Washburn.

College Success Council and Success Data Council: Dr. Smarr, shared the following handouts with the group, concerning the two Councils and how the college envisioned the structure of the groups.

- GC BGC (Local) Policy
- Strategic Planning and Institutional Effectiveness/Grayson College Success Plan
- List of Members of each Council

Dr. Smarr recommended that the ATD Core Team be the College Success Core Team. ATD has been practicing the work of the College Success Council. Dr. Smarr indicated that we need to make a decision because this will impact the Strategic Planning 5yr review. Also, from the last meeting, it was recommended that we have a representative on the Core Team from the South Campus and Dr. Kim Williams was recommended. Dr. Molly Harris asked that she be added as well. Dr. Smarr would like to take this to the EC. There was a motion to proceed with renaming the College Success Council to the College Success Core Team with the additional members – a motion for approval was given by Dr. Harris and a second by Dr. Harvey. This will be taken to the EC for approval.

The Co-Chairs from the Course Completion, Online Program Expansion, Communication, and Pathways Taskforce each gave an update. The faculty and staff are given many avenues for communication, Guided Pathways will be enhanced with the Texas Pathways Institute, and Course Completion has developed three videos for students to view. The current taskforces have completed the work they were charged with, and co-chairs have recommended that each task force be disbanded at this time. The co-chairs will draft a summary of the work and recommendations for further action. It is recommended that new taskforces be established as needed with clear charges and timelines for completion as needs arise. Each Co-Chair will need to send a final closeout report on their taskforce to Dr. Smarr by Friday, March 31st. Dr. Smarr will bring the final reports back to the next College Success Core Team Meeting on Wednesday, April 5th.

Inceptia Loan Summary: Dr. Smarr indicated, this is a company the college partners with on Loan Defaults. The cost would be \$5,000 a year to subscribe to the letter campaign, and the Student Success Fund could cover the cost this year. This company is a resource for students who have taken out a loan. The students would be able to see all of their loan information from

any institution There are Communication Tools and Success Tools for students. This is not a collection agency. The college would be able to proactively educate students about details on their loan(s). It will help students see everything they own in one place. Dr. Smarr will bring back to the next meeting for a motion to move forward.

Texas Pathways Homework Discussion: Dr. Washburn shared a copy of the draft for the Texas Pathways Institute #2 Mapping Pathways Through the Institution. She asked everyone to review and let her know of any changes. Also, Dr. Smarr indicated she would send Dr. Washburn her homework. Dr. Washburn was still not sure about the two groups but would send a list out later today on who will be attending.

Pre-Dream Travel Meeting: Dr. Harris indicated she would be setting up a meeting before leaving for ATD Dream Conference.

Other:

- Dr. Machen shared a draft handout on Grayson College Meta-Majors. These majors will be aligned with the high school student pathways that they have to choose in 8th grade. Meta Majors would help students not take additional hours that are not on their major. We would not have a need for General Education and would help move them to a major they are interested in. Barbara Malone indicated they are working off of the attendance report. Some of the students are shocked that we are calling to check on them, and they have been very thankful for the calls. We are having trouble contacting some because they do not answer their phone or check their email.
- Next ATD Core Team Meeting, March 8th